

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BDB
Second Read/Adoption School Board: October 3, 2012 School Board/Superintendent Revisions: January 13, 2014 School Board Review: March 31, 2015 Policy Committee Review: April 13, 2016 School Board Public Hearing/First Read: April 20, 2016 School Board Second Read/Adoption: May 4, 2016 Policy Committee Annual Review: April 19, 2017 – No Change Policy Committee Annual Review: April 11, 2018 – No Change School Board Review: May 6, 2020 – No Change School Board Review: May 5, 2021 ~ No Change	Page 1 of 1 Category: Recommended

BOARD OFFICERS

Board officers will include a chairperson, vice-chairperson. Officers will be elected at the board's re-organizational meeting following the school district annual meeting. Board officers will serve a one-year term, concluding at the re-organizational meeting the following year, at which time a new election of officers will occur.

If the chairperson resigns from the school Board or resigns from the office of chair, the vice-chairperson will become chair of the Board. If the vice-chairperson resigns from the School Board or from the respective office, the Board will hold new elections for those offices.

The Superintendent is the chief executive officer and an ex-officio member of the Board and shall be the Executive Secretary ex-officio, and non-voting member of the Board.

Chairperson:

The chairperson shall preside at all meetings. The chairperson will have the right to vote on all matters before the Board. The chairperson will consult with the Superintendent on the preparation of the agenda for each meeting, shall have authority to sign contracts and other instruments as approved by the Board in its name and on its behalf, and shall have such other powers and duties as the Board may from time to time determine.

Additionally, roles and duties of the chairperson are found in Board Policy BBAB.

Vice-chairperson:

The Vice-Chairperson will have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such other powers and duties as the Board may from time to time determine.

This policy affects public access to the Board and the public's Right to Know. To protect that right, this policy requires a public hearing before it may be revised. Further, this policy may not be suspended except by a two-thirds vote at a public meeting. The Board must always fully comply with the letter and spirit of the Right to Know law, that may not be suspended. This policy will be reviewed by the Board and all standing advisory committees annually before the end of April to ensure full awareness and compliance.

Cross Reference: BBAA – School Board Member Authority
 BDF – Advisory Committees to the Board
 BDB & R – District Clerk/District Treasurer Job Descriptions

Legal Reference: RSA 91A:2 – Public Records and Meetings: Meetings Open to the Public

OYSTER RIVER COOPERATIVE SCHOOL BOARD	Policy Code: BBAB
Draft to Policy Committee: March 8, 2017 School Board First Read: April 5, 2017 School Board Second Read/Adoption: April 19, 2017 Board Reviewed: May 6, 2020 – No Change	Page 1 of 1 Category: Optional

ROLES AND DUTIES OF THE SCHOOL BOARD CHAIRPERSON

Duties of the Chairperson

The Oyster River Cooperative School Board Chairperson shall preside at all meetings of the Board and shall perform other duties as directed by law, New Hampshire Department of Education rules, and by this Board. In carrying out these responsibilities, the Chairperson shall:

1. Sign the instruments, acts, and orders necessary to carry out state requirements and the will of the Board;
2. Consult with the Superintendent and Vice-Chair in the planning of the Board meeting agendas;
3. Confer with the Superintendent on crucial matters that may occur between Board meetings;
4. Appoint members to serve on specific committees, subject to full Board approval;
5. Call emergency meetings of the Board as necessary;
6. Be the public spokesperson for the Board at all times except as this responsibility is specifically delegated to others; and
7. Preside at and be responsible for the orderly conduct of all Board meetings.

As presiding officer at all meetings of the Board, the Chairperson shall:

1. Call the meeting to order at the appointed time;
2. Announce the business to come before the Board in its proper order;
3. Enforce the Board's policies relating to the order of business and the conduct of meetings;
4. Put motions to a vote and announce the vote result.

The Chairperson shall have the right, as other Board members have, to offer motions, discuss questions, and vote.

Duties of the Vice-Chairperson

The Vice-Chair will have the powers and duties of the Chairperson in his/her absence or for the duration of the disability, and such powers and duties as the Board may from time to time determine.

Cross Reference: BDB – Board Officers

**Oyster River Cooperative School District
REGULAR MEETING**

March 16, 2022**Oyster River High School Library****7:00 PM****o. CALL TO ORDER 7:00 PM {Superintendent}****I. 6:30 – 7:00 PM MANIFEST REVIEW/APPROVAL AT EACH SCHOOL BOARD MEETING****ELECTION OF CHAIRPERSON and VICE-CHAIR**

1. Review ORCSD Policy BDB -Board Officers/Board Organizational Meeting and Policy BBAB – Duties of the Chairperson
2. Election of Officers

II. APPROVAL OF AGENDA**III. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)****IV. APPROVAL OF MINUTES**

- Motion to approve 3/2/22 Regular Meeting Minutes.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS**A. District****B. Board****VI. DISTRICT REPORTS****A. Assistant Superintendent/Curriculum & Instruction Report(s)**

- Assessing & Monitoring Student Growth – Part 3

***COVID Metric – Catherine Plourde**

- SASS/Adult COVID Testing

B Superintendent's Report

- Middle School Playground Update/Jay Richard & Erik Walsh from KOMPAN
- Raising of the old Middle School

C. Business Administrator

- MS22 *Motion to authorize the Board to sign the MS22.*
- E-Rate Bid. *Motion to approve E-Rate Bid.*
- Tennis Court Contractor Decision {Jim Rozycki} *Motion to approve bid for Tennis Courts.*
- Air Handlers – Moharimet Ventilation {Jim Rozycki} *Motion to approve bid for Moharimet Ventilation.*

D. Student Representative Report (Olivia Gass)**E. Finance Committee Report****Other:****VII. UNANIMOUS CONSENT AGENDA {Requires unanimous approval. Individual items may be removed by any Board Member for separate discussion and vote}**

- Nominate and approve Continuing Contract Professional Staff Members as submitted by the Superintendent. *Motion to Nominate and Approve the Continuing Contract Professional Staff Members as submitted by the Superintendent.*
- ORHS Maternity Leave of Absence May 31, 2022 to End of Year and a 1-year leave of absence for 2022-23. *Motion to Approve Maternity Leave of Absence May 31, 2022 to End of year and a 1-year Leave of Absence for the 2022-23 school year.*
- Approval for second read/adoption of Policy GEA – Hiring of Coaches. *Motion to Approve for second read/adoption of Policy GEA-Hiring of Coaches.*

VIII. DISCUSSION & ACTION ITEMS

- Committee Assignment Requests:
 - What is the committee and what does it do?

IX. SCHOOL BOARD COMMITTEE UPDATES**X. PUBLIC COMMENTS (*Total allotted time for public comment is 30 minutes*)****XI. CLOSING ACTIONS**

- A. Future meeting dates:**
- March 30, 2022 Manifest Review Meeting – SAU 3:30 PM
 - April 6, 2022 Regular Board Meeting – Location to be determined
 - April 20, 2022 Regular Board Meeting – Location to be determined

XII. NON-PUBLIC SESSION: RSA 91-A:3 II {If Needed}**NON-MEETING SESSION: RSA 91-A2 I {If Needed}****XIII. ADJOURNMENT:**

The School Board reserves the right to take action on any item on the agenda.

**Respectfully submitted,
Superintendent**

Public wishing to attend our regular meetings need to arrive between 6:30 and 7:00 as everyone will need to participate in a health screening to enter the Library. The doors will be locked at 7 p.m.

**Oyster River Cooperative School District
SAU #5**

Welcome to the School Board meeting. If you wish to be heard by the Board, please note “Public Comment” at the beginning of the agenda (reverse side). During the comment section of the agenda each speaker may have up to three (3) minutes within the time frame allowed. Board Chair may limit time allotment as deemed necessary. Occasionally, the Board may “suspend its rules” to allow visitor participation at the time an issue of specific interest is being addressed. A speaker will not be recognized for a second time on a particular topic.

Visitors should not expect a Board response to their comments or questions under the above since the Board may not have discussed or taken a position on the matter. The Superintendent, without speaking for the Board, may offer clarification as appropriate.

Agendas and background information are available on the district website prior to meetings. Agendas and additional information are generally available at the entrance to the meeting room or distributed at the time the item is introduced for discussion.

The ORCSD School Board will meet in regular session on the first and third Wednesdays of the month with additional meetings when necessary. The School Board appreciates your attendance at these meetings and invites your continued interest in its work on behalf of the children and residents of the District.

Oyster River Cooperative School District Members:

- | | |
|--------------------|----------------------------|
| • Michael Williams | Term on Board: 2020 - 2023 |
| • Denise Day | Term on Board: 2020 - 2023 |
| • Brian Cisneros | Term on Board: 2021 –2024 |
| • Daniel Klein | Term on Board: 2021 - 2024 |
| • Yusi Turell | Term on Board: 2021 - 2024 |
| • Matthew Bacon | Term on Board: 2022 - 2025 |
| • Heather Smith | Term on Board: 2022 - 2025 |

Information Regarding Nonpublic Session

On occasion, the Board agenda may include (or be adjusted to include) a Nonpublic Session. When a motion is made to do so, it will be done under the provisions of the NH State Law RSA 91-A:3 II, and one or more of the following reasons will be claimed for entering Nonpublic Session:

- a. The dismissal, promotion or compensation of any public employee or the disciplining of such employee, or the investigation of any charges against him, unless the employee affected (1) has a right to a meeting and (2) requests that the meeting be open, in which case the request will be granted.
- b. The hiring of any person as a public employee.
- c. Matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of the public body itself, unless such person requests an open meeting.
- d. Consideration of the acquisition, sale or lease of real property or personal property which, if discussed in public, would likely benefit a party or parties whose interests are adverse to those of the general community.
- e. Consideration or negotiation of pending claims or litigation which has been threatened in writing or filed against the body or agency of any sub-division thereof, or against any member thereof because of his membership in such body or agency, until the claim or litigation has been fully adjudicated or otherwise settled.

Oyster River Cooperative School Board

Regular Meeting Minutes

March 2, 2022

DRAFT

SCHOOL BOARD PRESENT: Michael Williams, Denise Day, Brian Cisneros, Tom Newkirk, Al Howland, Yusi Turell, Dan Klein

STUDENT REPRESENTATIVE: Olivia Gass

ADMINISTRATORS PRESENT: Jim Morse, Suzanne Filippone, Rebecca Noe, Jay Richard, David Goldsmith, Andy Lathrop, Catherine Plourde, Sue Caswell

STAFF PRESENT: Kara Sullivan

GUEST PRESENT:

ABSENT:

I. CALLED TO ORDER at 7:00 PM by Michael Williams

Chair Michael Williams informed the audience that the School Board acts in accordance with district policy regarding masks and they are optional at school and board meetings.

In honor of Tom Newkirk and Al Howland's last board meeting, Michael presented each of them with a small token of appreciation and words of praise. He thanked Tom for being the "Masterclock" of the Board for the past 10 years and stated he admired his pedagogy and background. He thanked Al for his budgeting work and his commitment to wellness and sustainability, as well as his commitment to the district staff which was evident during negotiations.

Board members shared parting thoughts & words of appreciation to Tom and Al. Both men were praised for putting students in the center of everything and being student advocates all the time. A few comments shared about Tom included, "he led us through challenging decisions and was a voice of reason", "he gave great advice and was not only a mentor, but a friend", "creating the GOVOTE ORMS was one of his greatest ideas", and "he created a culture of thoughtfulness and helped us function in a positive way". A few comments shared about Al included, "when he started, he hit the ground running", "he focused on meeting needs with a fiscal goal in mind", "we could respectfully disagree and end up in the same place", and "I really enjoyed working with him".

II. APPROVAL OF AGENDA

Chair Michael Williams requested holding off on two agenda items: bid for tennis courts and Moharimet ventilation.

Michael Williams moved to approve the agenda as amended, 2nd by Brian Cisneros. Motion passed 7-0 with the student representative voting in the affirmative.

III. PUBLIC COMMENTS

Kara Sullivan, an ORHS teacher and parent of a senior football player, thanked the Board for their support of the football cooperative between Oyster High School and Portsmouth High School. This year marks the first graduating class of seniors who played football all four years. She thanked Krista and Jeff Butts for their efforts in establishing the cooperative, Andy Lathrop for his involvement, and Dr. Morse, Brian Cisneros, and Tom Newkirk for attending games. Kara congratulated the 24 players who participated and gave a special recognition to the following 6 seniors: Silas Garland, Joseph Sigmon, Julian Severance, Cole Spires, Keegan Tillinghast and Ethan Yu. Kara shared that one OR player made All-Conference Honors, two received awards from coaches and players and one OR player made the CHaD All-Star team, a first for our school. Kara explained the sacrifices families make, including paying to play and providing transportation to and from practices, and stated these are sacrifices not every family can make. She hopes in the future the cooperative can be expanded.

Darren Keller of Lee raised questions about the bidding process believing that vendors are not being challenged enough to get the best price. He'd like the voting and procurement process to be looked at and as a comparison shared some information about SAU 70's board policies stating they are more comprehensive and more in depth. He suggested appointing a project manager to handle negotiating and purchasing.

Bill Hall was pleased to view the new middle school building and favored its innovative design and being environmentally controlled. He thanked Dr. Morse for all his work through COVID, building a new middle school and still being superintendent.

IV. APPROVAL OF MINUTES

Denise Day moved to approve the February 2, 2022 Regular Meeting Minutes, 2nd by Brian Cisneros.

Denise Day submitted the following revision on behalf of Loren Selig:

On page 1 of the public comment the last line should read, "If the October Teacher Workshop Day was moved ahead by two days, Jewish students would not have to choose between attending school and observing their holiday."

Brian Cisneros submitted the following revisions:

On page 7 the word "lucid" should be "lucrative".

On page 7 the name "Lauren" should be spelled "Loren".

Motion passed with correction 7-0 with the student representative voting in the affirmative.

Denise Day moved to approve the February 2, 2022 Non-Public Meeting Minutes, 2nd by Brian Cisneros.

Motion passed 7-0 with the student representative voting in the affirmative.

V. ANNOUNCEMENTS, COMMENDATIONS AND COMMENTS

A. District

David Goldsmith of Moharimet shared that the trees were tapped prior to break and sap was also collected. Although the weather and snow halted the production at times, he noted the sap is flowing again. He stated the kids have been excited to view the buckets, at times seeing frozen maple, and are learning the true effects of being a maple sugaring farmer of New England. Regarding the new mask phase, David said it was a very normal transition back. They are working together as a school community to encourage respect and support for mask choice. He said some students continue wearing masks, others are excited to be mask free and overall, there have been no incidents of disrespect. The comments have been focused on how great it is to see faces.

Denise Day asked what happens in the situation a family is requiring their child to wear a mask but at school the child is choosing not to. David replied that in that situation they would talk it through with the family in a positive conversation, but this has not been an issue they've had to address. Dr. Morse said they are counting on kids to do what their parents have asked them to do.

Jay Richard of ORMS thanked the Board for the three teacher workdays that were granted before break. He shared that the community open house was a lot of fun, and it was great to witness happy and impressed community members who came to see what their tax dollars paid for. He said he also loved talking with parents and seeing their reactions at the family open house nights. Jay announced that last week the Robotics Team was at the State Championship where six teams qualified, five of them were in the top ten and one of those received first place. Three teams will be traveling to Dallas for the World Championship. He thanked coaches John Silverio and Jason Duff for their involvement. He also praised Rocky Coast Printing for providing boxes for the move saving the district thousands of dollars. On a last note, he thanked Al and Tom for their years of service and in helping him become a better principal.

Rebecca Noe of ORHS said during the first few days back from break the mask wearing was 50/50 or 60/40 as kids were still feeling out what is best for them. She took 60 seniors to visit the old middle school where they were happy to have that time, find their 8th grade signatures, and walk away with pieces of the old middle school including clocks and ceiling tiles. She announced that since the March 8th Election Day is held at the high school the students will be remote, the SAS Science testing will be on March 16th & 17th, the PSAT & SAT's will be on March 23rd, and the next edition of the Mouth of the River is out with copies circulating the school.

B. Board

Denise Day listened to the Candidate Forum sponsored by the middle school PTO and felt that no matter who is elected the Board will be in good hands. She brought up the CTE program and increasing participation. She encouraged parents to talk to their kids about these options in addition to seeking counselors for information. She commended the MS Building Committee, Dr. Morse, Tom Newkirk, Brian Cisneros, Jim Rozycki, and the rest of the committee for all the hours they committed to this project and remarked that the facility is amazing.

Yusi Turell acknowledged that it is still a hard time for students as they look to each other during the mask transition and feel out what is best for them. She thanked Dr. Morse for posting candidate pictures and biographies for the upcoming candidate election.

Tom Newkirk thanked fellow board members past and present for 10 years of working together. He said they accomplished a lot and he appreciated them as collegiates and friends. He stated what a privilege it's been to work with Dr. Morse who trusted in his judgement, let them logically work through matters and taught them to be a good board. He appreciated the personal and professional time they spent together.

Al Howland commented that over the past 10 years the board has become a stabilizing force, a stable place to share ideas and grow, and it's been very gratifying. He stated how impressed he's been with the staff and students of the district.

Brian Cisneros shared how special it was to be at the new middle school on the opening day ceremony. He reflected on the past two years which included securing a town vote, coming in on budget even through COVID, and getting interest rates that were half of what they planned on. He commented on how incredible it was to hear the sound quality of the hall and the phenomenal ability of the 7th grade student performing. He enjoyed seeing the reaction of teachers who expressed their gratitude for the building and visiting classrooms that had been individualized and personalized. Brian explained that the town of Lee profited by collecting cardboard in a large 125-135-ton dumpster, which exemplified towns working together. He thanked Pete Harmon and his son for using a drone to create a visual drop off aid for parents and ultimately thanked Tom for trusting in him to serve as a member of the MS Building Committee. For the future he suggested they form a subcommittee to host candidate nights. He felt all the PTOs could come together, along with 1-2 board members, to cover all bases, start the process earlier and be more efficient.

Michael Williams remarked that they moved a school and his biggest hope in everything they do as a board is that it's better because it's easier. He wished everyone good luck in all their teaching and learning.

V. DISTRICT REPORTS

A. Assistant Superintendent/Curriculum & Instruction Report(s)

Suzanne Filippone announced that the 2022 Summer Reach Program with Durham Parks & Rec will be taking place. A flyer recently went out advertising a March 18th registration date for morning and afternoon programs available to grades K-5. She credited director Rachel Gasowski for working with her and creating weeklong programming at an affordable cost of \$120 per week including lunch.

Suzanne reported that the March Staff Development Day will be connected to the Strategic Plan in the following areas: K-5 - Literacy, ORMS - Technology, ORHS - DEI Opportunities.

Dr. Morse stated that the Summer Reach Program is an incredible program for the district at a reasonable cost for families. Since it fills up very quickly, he recommended the district send out multiple flyers prior to registration.

Yusi Turell asked if the classes and opportunities will be listed prior to registration and Suzanne said they hope to have all those details available to parents before the 18th.

COVID METRIC

Catherine Plourde provided the March COVID metrics noting that although the new cases per 100,000 is still in the substantial range, the numbers have come down significantly from 1,000s a few weeks ago to 400s. The Transmission Rate is minimal, and the ICU Capacity is down into a moderate range, which is a relief for the state and hospitals. The state no longer requires contact tracing since they have adjusted their reporting guidelines due to home testing, nor do they want data on clusters or outbreaks. Catherine reminded everyone that tests are available for families and to contact the schools.

Catherine shared the following local data still being collected from the schools noting that numbers have dropped significantly:

Mast Way – 0 positive cases, 5 in quarantine, and 1 tested
Moharimet – 1 positive case, 3 in quarantine, and 1 tested
Middle School – 0 positive case, 1 in quarantine, and 0 tested
High School – 2 positive cases, 3 in quarantine, and 4 tested

She also reported the following local data for COVID cases, which are dropping significantly:

Barrington - 8
Dover – 25
Durham – 60
Lee - 5
Madbury – 1-4
UNH – 111

Catherine said the local data is very helpful in looking at what is effective in the mitigation layers they continue to have in place. Brian Cisneros wanted to reiterate to parents that all our current mitigation layers are still in place with the only change being masks optional. These layers, including social distancing, staying home when you are sick, and frequent hand washing, will continue to help keep local numbers down.

Dr. Morse shared that in response to the Feb. 25th state decision for optional masks in schools and on busses, the district is having discussions about performances and field trips. Yusi Turell asked if masks can be required for field trips and Dr. Morse replied that on school transportation masks will be optional all the time unless private transportation is used and requires masks.

Kara Sullivan, ORHS teacher and Debate Club advisor announced that a student-led Candidate Forum will take place tomorrow night at 7pm. It will be livestreamed and available live to watch on YouTube. She said students chose 5 topics to address including: DEIJ, Mental Health, Student Voice, COVID, and Student Activities. Kara credited Sarah Lion for contacting all the candidates and Olivia Gass for her involvement, as well as the entire debate team for setting it up.

Dr. Morse clarified to the listening audience that community members will only be able to stream the event and they will not be able to participate or ask questions since it is a student only exercise.

B. Superintendent's Report

LRPS Report

Dr. Morse thanked Heather Smith, head of the Long-Range Planning Committee, for her hard work. He acknowledged that the data is valued and used.

Heather Smith conducted a slideshow presentation titled Enrollment Projections for ORCSD, 2022-2031. She shared the Long-Range Planning Committee Goals including providing projections to the School Board for each of the next 10 years, try to provide timely projections for consideration during the budgeting process and continually improve and refine the model.

Heather explained the methodology discussing linear regression as a function of historical births and enrollments, historical MW/MOH splits, Grade Progression Ratio (GPR), and high school enrollment with and without tuition students. Her results showed that the ORMS & ORHS predictions are fairly good and consistent while the most discrepancy is seen at the elementary levels. In summary, she stated the totals ORCSD enrollment is predicted to decrease by 130 students in 2029 as compared to current enrollment. Heather offered other factors to consider for future enrollment citing the opening of the new ORMS may result in students choosing to come back from private schools, students that disenrolled during the pandemic may filter back over the next few years and the effect of the voucher bill is unknown.

Board members thanked Heather for her work and asked questions, one thought was to offer tuitioning students to the middle school down the road since HS numbers are predicated to go down.

Dr. Morse realized he had an electronic comment that he read to the audience.

Robin Mower of Durham urged the Board to provide information that is readily available and easily accessible to taxpayers, especially the non-school population. She stressed the importance of making everyone informed prior to voting.

Dr. Morse thanked Robin for her comment and said more information is available tonight at the district website.

MS Opening Day

Dr. Morse applauded Jay Richard and Bill Sullivan for their efforts expended in closing one school and opening another. He recognized Jim Rozycki and his recycling efforts so that materials didn't end up in a landfill. He gave recognition to the Middle School Counselors for their incredible job welcoming students, creating an atmosphere of excitement, and providing fun activities and games for the first day. Dr. Morse thanked the teachers and support staff for their communication, the hours they put in getting ready and for making Monday a special day.

Spring Sports

Andy Lathrop thanked Al & Tom for their incredible support to athletes and sports across the district. He congratulated all winter teams and athletes for not only their great athletic display but also their COVID compliance. Andy announced the Quarter-Finals Hockey Games to take place this weekend. The Oyster River Clipper Cats girls' team who are #1 in state will play on Friday and the ORHS Boys' team who are #2 in the state will play at the UNH Whittemore Center. Andy reviewed the following changes to the Spring Sports Program: masks will be optional for athletes and coaches, athletes will provide their own water and will not share water bottles, 3 ft of social distancing will be practiced, masks will be available on hand, any one sick should stay home, and for fans, masks will be optional and they will be encouraged to practice social distancing.

Denise Day asked about the NHIAA in terms of COVID changes and Andy stated that the NHIAA has left the protocols up to the schools. He said as far as coaches, their practice is to follow the protocol of the school that has the stricter requirements.

Tom Newkirk thanked Andy for running sports through the pandemic and allowing students to have contact through athletics.

Kindergarten Registration Update

David Goldsmith stated that Moharimet had 45 completed Kindergarten packets and Dr. Morse reported that Misty Lowe had 59 at Mastway.

C. Business Administrator

Sue Caswell provided the February Report since she wasn't at the last meeting. She pointed out that the discrepancy in the Teacher line is from encumbered funds for stipends or teacher vacancies from subs. Overall, she feels good about the budget right now.

D. Student Representative Report

Olivia Gass announced that the Debate Club is hosting a Candidate's Forum on March 6th, 2022 at 7pm, the MOR published an article before break and the Boy's and Girl's Quarter Final Hockey Games will take place Friday and Saturday. She also spoke about three upcoming Senior Class fundraisers:

- 1) March 4th Rock Your Socks (for every 3-pack of socks sold, a pair will be donated to the Dover Children's Home)
- 2) March 8th Krispy Kreme doughnut sales
- 3) April 3rd Mattress Fundraiser

E. Finance Committee Report – No report given

F. Other: None

VII. UNANIMOUS CONSENT AGENDA

ORMS Maternity Leave of Absence from May 2, 2022 to End of Year and from Beginning of Year to November 28, 2022.

ORMS Maternity Leave of Absence from Beginning of Year to November 28, 2022.

Board members did not request a separate discussion of either item.

Michael Williams made a motion to approve both ORMS maternity leaves of Absences, 2nd by Denise Day. Motion passed 7-0 with the student representative voting in the affirmative.

VI. DISCUSSION & ACTION ITEMS

Board Self-Evaluation

Chair Michael Williams announced the Board would complete its annual self-evaluation as required by policy BA. He explained the process they'd following including time for each board member to comment and time for a roundtable discussion on any matters they'd like to discuss in greater detail. He provided a list of areas to consider in commenting.

Brian Cisneros asked if it could be held separately after tonight's meeting. Dan Klein expressed wanting to go through the evaluation process with the current board members and Denise Day felt the same.

Michael announced a 5-minute recess at 8:59 and student rep Oliva Gass left the meeting for the night. The meeting resumed at 9:05 PM.

The Board conducted their self-evaluation. A brief outline of the discussion is as follows:

Al Howland – Suggested more background on policy progression to stimulate conversation, felt the Board was respectful and lots of ideas were pitched and implemented on, believed goals should be done in the fall with an

opportunity in spring to think about them. For future focus areas he said MS competency grading and foreign language at the elementary schools.

Brian Cisneros – Suggested the Finance Committee meet soon after election since a finance member is leaving and the budget is challenging, felt the negotiations went well and put the district in a good spot, encouraged the Board to be cognitive and careful of what they request of the Administrative Team.

Michael Williams – Felt the big focus at the start of the year was opening school and getting as many kids there as possible. Goal setting can be a bigger focus moving forward, as well as prioritizing some other items like competency-based grading.

Dan Klein – Felt they reestablished clarity in roles and responsibilities and for the future suggested doing things right and not all at the same time or forcing things.

Denise Day – Felt they accomplished a lot this year and communication improved among committees. For the future would like to see continued communication efforts with the community as well as setting board goals earlier.

Tom Newkirk – Felt there was past ambiguity on leadership and roles and that it's been resolved. For future focus he identified communication, specifically fixing the website. He felt Michael did a wonderful job as Chair, the 360° Evaluation of Superintendent is a good tool moving forward and advised the Finance Committee to communicate clearly around budgeting since he felt the logic behind the numbers was often absent or misunderstood until the end.

Yusi Turell – Thanked Michael as Chair. Felt she trusted the committees' work and for negotiations they were able to talk about values such as lifting up lower paid staff and this was brought to fidelity. Thorny issues that remain are figuring out what they can do to take the load off administration, such as using community volunteers and communication, such as rules about speaking with each other individually and with others to communicate how they're moving forward strategically to answer bigger questions.

Michael Williams thanked the Board for their reflection and summed up the following themes: 1) Prioritization and sensitivity to the burden placed on administration, 2) Return to goal setting with a more robust approach, 3) Readdress the Strategic Plan, 4) Make progress on communication (specifically the website).

Approval for first read Policy GEA – Hiring of Coaches

It was explained that Policy GEA – Hiring of Coaches will now take the decision making from the School Board to the Superintendent. The Superintendent will review the recommendations and approve the candidates, afterward these approvals will be forwarded to the School Board for informational purposes. Dan Klein explained that the chief objective behind this change was to streamline the process to no longer wait for the School Board to approve coaches since coaching often begins well before the season starts.

Denise Day clarified and corrected one sentence under section heading Continuation and Dismissal.

Denise Day made a motion to approve Policy GEA – Hiring of Coaches as amended for first read, 2nd by Brian Cisneros. Motion was approved 7-0.

VII. SCHOOL BOARD COMMITTEE UPDATES

The Manifest Committee met and completed the following manifests.

Vendor Manifest #17 \$1,878,043.54

Vendor Manifest #18 \$1,381,122.18

Vendor Manifest #19 \$1,381,122.18

Payroll Manifest #15 \$1,456,286.74

Payroll Manifest #16 \$ 999,549.20

Payroll Manifest #17 \$1,547,719.77

Tom Newkirk reported that the Sabbatical Committee met and there is a feeling that the conditions of a sabbatical may need to be clarified so faculty understand what it is for and how it will be evaluated. There is a worry that the intent of personal betterment is not translating, and faculty may think the expectations or outcomes are more encompassing.

Yusi Turell reported that the DEIJ Committee met Monday. It was facilitated by Shannon Brown, and they discussed real-life situations a teacher might find themselves in. She valued this opportunity to learn from one another.

Brian Cisneros reported that the Construction Committee met regarding taking down the old middle school. The Fire Department recently used the building for trainings and the site is now prohibited. The asbestos still needs to be abated and the power and gas disconnected. He also shared that a charter school was grateful to take thousands of pieces of furniture from the old building.

Michael Williams asked the Board if they should go into non-public session prior to the approval of the Superintendent's contract and the Board agreed it was not necessary.

Brian Cisneros made a motion to approve the Superintendent's salary as written for 5% or \$192,651 for the 2022-23 school year and for 4% or \$200,357 for the 2023-24 school year, 2nd by Tom Newkirk.

Yusi Turell asked about other criteria in the contract.

Brian Cisneros amended his motion to include the Superintendent's request to have up to 30 days of vacation time bought out at the end of the 2023-24 school year at his per diem rate.

The amended motion passed 7-0.

VIII. PUBLIC COMMENTS

Dean Rubine of Lee and the Math Counts Coach of the Middle School stated that seven kids will be going to the state competition at the end of the month. He was happy to share that he taught calculus to the club on the opening day of the new school and shared his model for Archimedes' Quadrature of the Parabola. Dean said he also came out to say goodbye in person to Al and Tom and informed the audience they can access current events, history of the Board and information about the new candidates at his blog ORCSD Clean Slate.

Darren Keller of Lee showed great concern for the enrollment data stating that in 2013 the numbers were used to justify tuition deals and that since then the teacher-student ratio has never changed, although he was under the impression it would. He questioned past decisions that were made based on numbers stating he believed they were wrong before and they will be wrong again since no economic factors are being considered.

IX. CLOSING ACTIONS

- A. Future Meeting Dates:**
- March 16, 2022 Regular Board Meeting – ORHS Library 7:00 PM
 - March 30, 2022 Manifest Review Meeting – SAU 3:30 PM
 - April 6, 2022 Regular Board Meeting – Location to be determined

X. NON-PUBLIC SESSION: RSA 91-A:3 II (c) **Not Needed**

- Superintendent Evaluation

NON-MEETING SESSION: RSA 91-A2 I (a) {If Needed}

XI. ADJOURNMENT:

Brian Cisneros moved to adjourn the meeting at 9:49pm, 2nd by Yusi Turell. Motion passed 7-0.

Respectfully Submitted,
Karyn Laird, Records Keeper



Assessing and Monitoring Student Growth

Academic and SEL with a
Multi-Tiered System of Support (MTSS)

Three Part Series



PART 1 – ACADEMIC
MTSS, DECEMBER



PART 2 – SEL MTSS-B,
JANUARY



PART 3 – INTERVENTIONS,
FEBRUARY

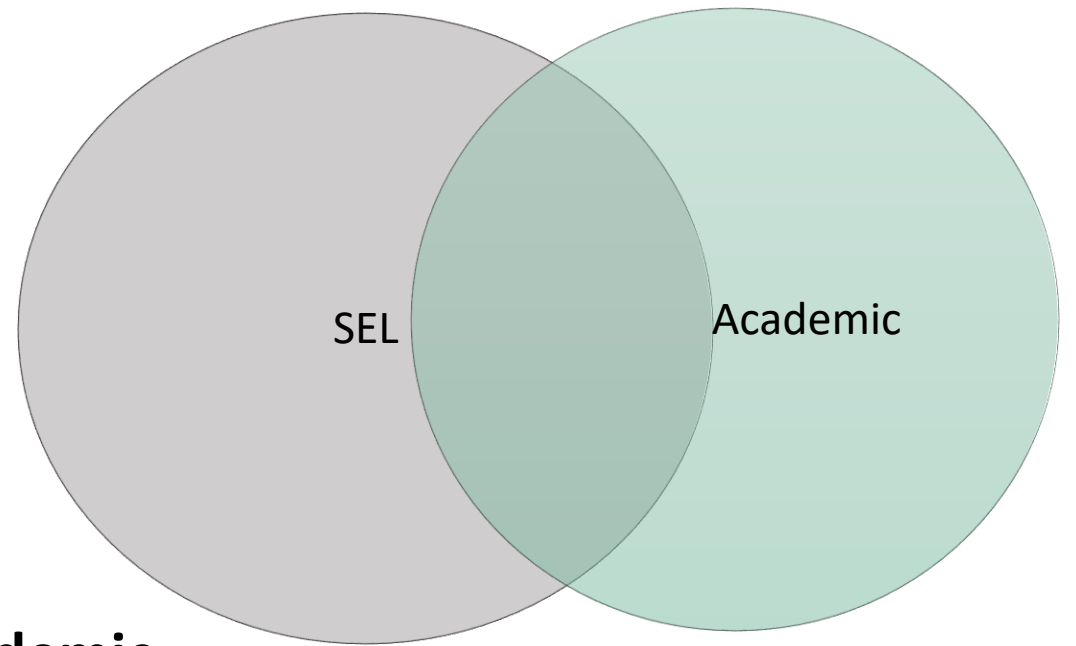
Multi-tiered Systems of Support & Interventions

SEL

Tier 1 – School-wide programs; prevention and responses

Tier 2 – 15% - Specialized Interventions for at risk students

Tier 3 – 5% - Specialized Interventions for intensive/chronic student needs



Academic

Tier 1 – School-wide programs: prevention and responses

Tier 2 – 15% - Specialized Interventions for at risk students

Tier 3 – 5% - Specialized Interventions for intensive/chronic student needs

Identifying Student Tier 2 & 3 Needs

Who, When and Where



Faculty, Specialists, Leadership, and Counselors/Psychologists, Parents, and others as needed



Regularly Scheduled Meeting

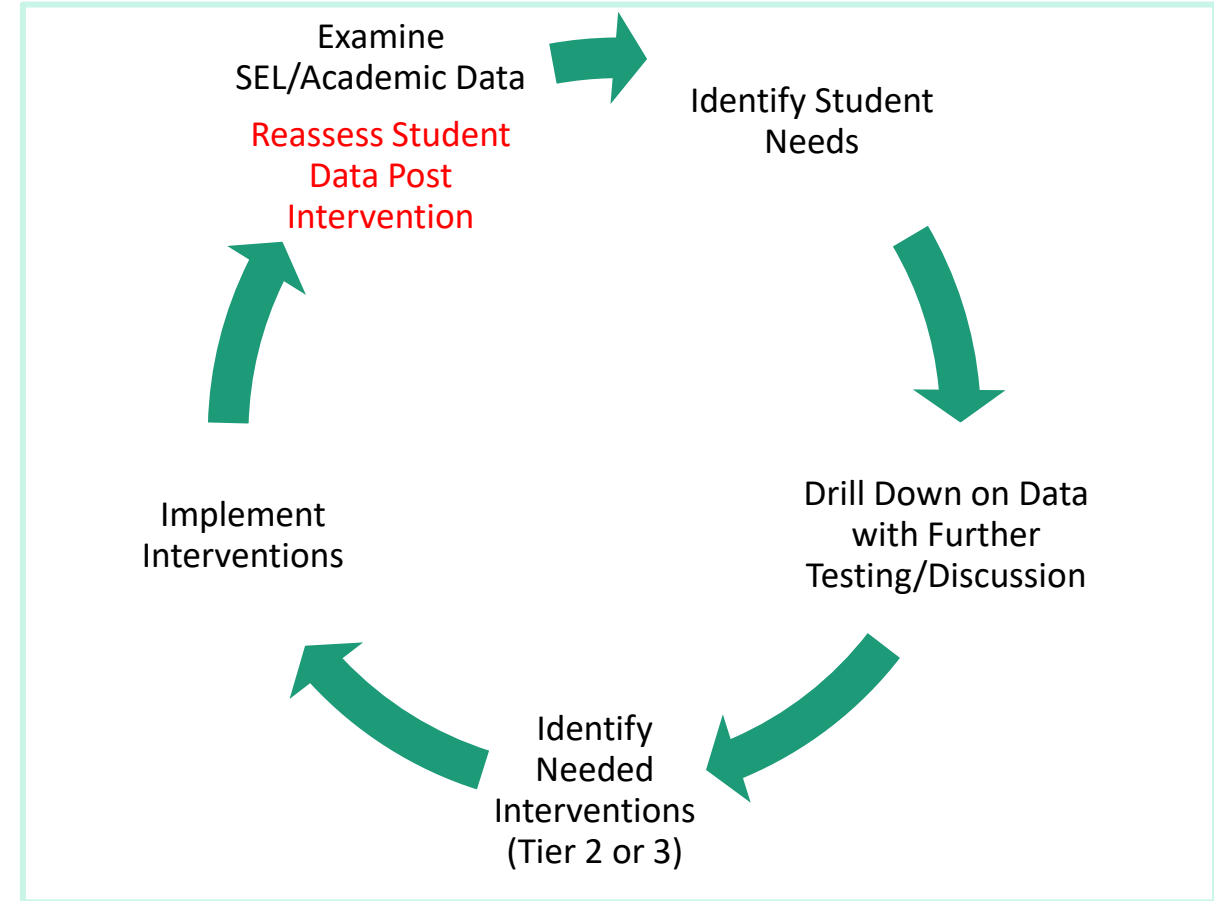
Weekly meetings



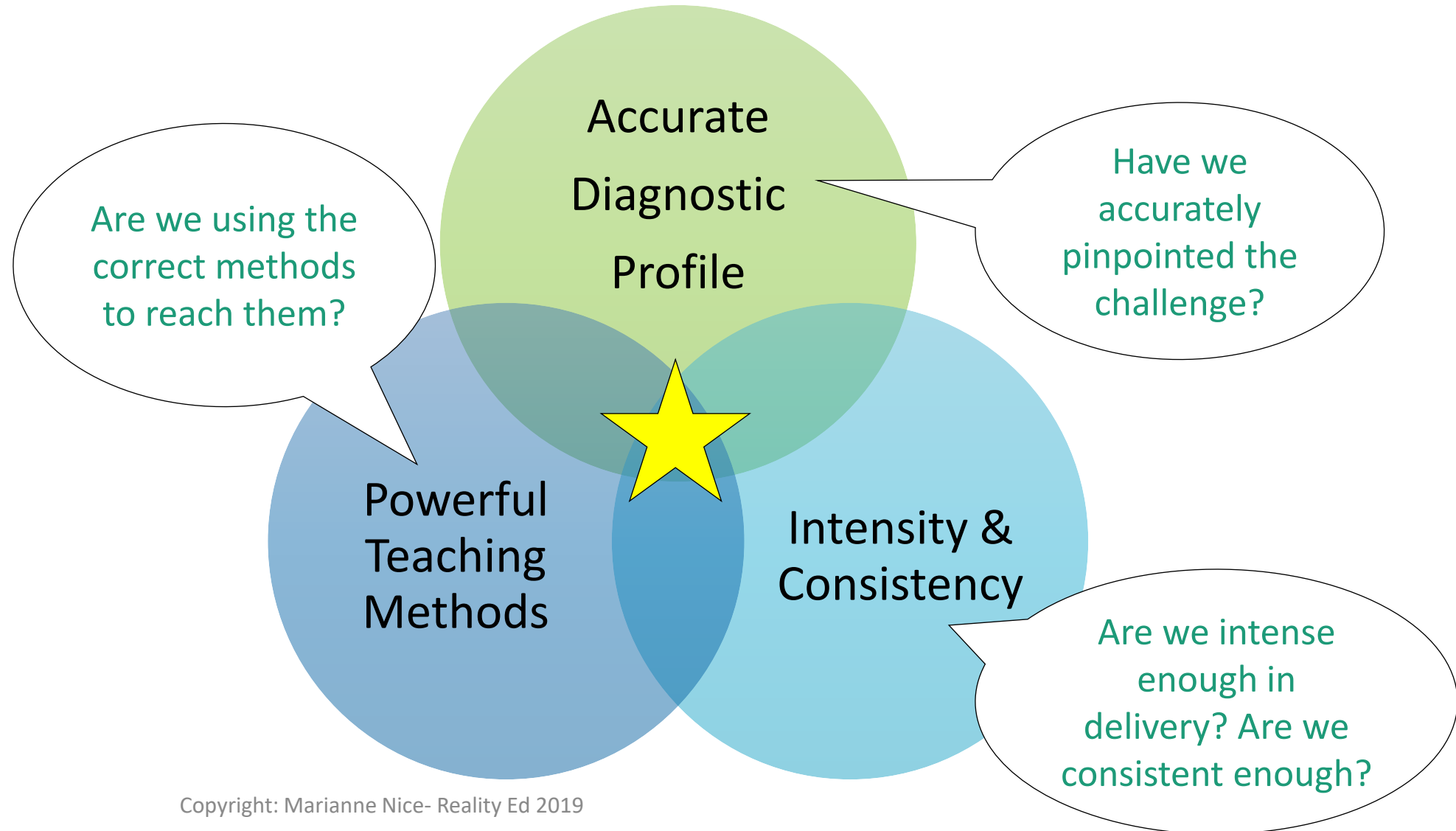
MTSS & MTSS-B Team Meetings

Grade Level Elementary/Middle School
School Based High School
Discuss Interventions and Students

How MTSS & MTSS-B Team



Essentials for closing gaps... Interventions



K-4: MTSS Academic Process

Example of Grade 2 Reading

1

Student of Concern:
Reading with student
Fall STAR assessment
Reading Benchmark

2

Teacher Discussion w/ Rdg Specialist:
Additional "drill down" assessments
Implications for Tier 1
Progress monitoring

3

Conclusion of Progress Monitoring:
Tier 2 YES / NO
If YES, placed in group AND Tier 1
Support
If NO, Tier 1 Support and "watch"

4

Tier 2 Students:
Progress Monitoring (every 2 weeks)
Provider/Classroom Teacher
collaboration
Intervention Team Monthly Mtg

K-4 Intervention Examples

MTSS Academic

- Reading
 - Decoding
 - Fluency
 - Comprehension
- Math
 - Number sense
 - Foundational skills

MTSS Behavioral Health

- Small Groups
 - Anxiety
 - Social problem solving
 - Executive functioning
- Check in/Check out
- 1:1 meetings

5-8: MTSS Process

Example of 6th Grade Student

1

Student of Concern:

Fall STAR assessment
Review STAR data
Review behavioral data

2

Teacher Discussion w/ Team & Specialists:

Additional "drill down" assessments

3

MTSS Team Meeting:

Skill Based Bobcat Group - YES / NO
If YES, placed in group AND Tier 1 Support
If NO, Tier 1 Support and "watch"

4

Tier 2 Students:

Progress Monitoring
Provider/Team Teacher collaboration
Other Action Steps Developed
Data Team Meeting Quarterly

5-8 Intervention Examples

MTSS Academic

- Reading
 - Decoding
 - Fluency
 - Comprehension
- Math

MTSS Behavioral Health

- Counseling/School Psych Skills Groups: Self-regulation, Friendship, Social skills, etc.
- Individual counseling
- Behavior contracts/Support plans/forms/reward systems
- Classroom management support
- Alternatives to suspension
- Community Resource collaboration
- Modified student schedules

9-12 MTSS Process

10th grade Student Example

1

Student of Concern:

Poor grades
Teacher Comments
Parent communication

2

Tier 2/3 Team

Additional "drill down"
Collaborate with counselors
Determine intervention

3

Conduct Intervention

Student placed in EFS group
Takes pre/post self-assessment
Teachers- pre/post assessment

4

Tier 2/3 Team

Reviews data
Determines next steps-
Continued intervention or monitor?

9 – 12 Interventions Examples

MTSS Academic

- Executive Functioning Skills Group
- Coaching
- Math Lab
- Writing Center
- Learning Lab

MTSS Behavioral Health

- Connections
- Weekly Counseling
- Check in/Check out
- Stress Management Group
- Group Counseling (Community Partners)
- Check and Connect

ORCSD is dedicated to a
robust Multi-tiered
Systems of Supports
Academic and Behavioral
to ensure all students
succeed.



EXPLORER DOME

It's a jungle of fun! Amazing meandering nets, ropes and wobbly play items make play unstoppable for the older children. The spacious top net is a desired meeting point for groups of children. The ways to climb and reach the multiple play levels are many, via; nets, wacky tubes, rope ladders, play shells or coconut ropes. This rich variety of climbing, crawling and balancing make children come back again and again to refine and supersede previous attempts at climbing the nets. The multitude of twisted, bouncing balancing and climbing events intensely support the child's motor skills ABC; agility, balance and coordination. Their spatial awareness is stimulated due to the transparency of the rope structure, also making social interaction easy. Socializing, turn-taking and empathy are social-emotional skills for life which are used repeatedly when playing on the Explorer Dome.



COCOWAVE PENDULUM SWING

The size and appearance of the Cocowave Pendulum Swing is an irresistible invitation for all children to play. With its robust, oblong coconut rope, the Cocowave Pendulum Swing allows for swinging from a seated, lying or standing position. The thrill of swinging – mildly or wildly – is for bigger groups, of different sizes, ages and physical abilities. It takes teamwork to make the swing move, and this stimulates important social-motional skills. Apart from being fun, swinging on the Coco-wave swing also trains muscles and important motor skills, such as balance, coordination and sense of space. These are important to train vestibular skills that matter profoundly for e.g. navigating traffic safely. The tickling, challenging feeling of speed and height stimulates children's self-esteem, risk management and other important social-emotional life skills.



SUPERNOVA

The large, slanting, rotating ring with 7 divided areas invite children to explore the Supernova's countless play options, turning, spinning and balancing either seated, lying, standing, alone or with friends. The many play opportunities and the open ground level design makes it possible for all abilities to be included in play. The 7 areas of the ring inspire a multitude of different games-with-rules, rough-and-tumble play can be explored and the pushing of the ring and running help develop the children's arm and leg muscles and cardio. The jumping on and off the rotating ring builds bone density. The Supernova trains the sense of balance and space, crucial in being able to sit still or navigate traffic safely. Children help one another and invent games these stimulate the child's social-emotional skills and cognition, empathy, cooperation skills and logical thinking.



BLOQX 3

The iconic, geometric shaped blocks encourages climbing and meeting particularly for teenagers and older children. With its sculptural look and professional climbing grips, BLOQX™ invites scalable climbing challenges and games. The design allows room for socializing and exchange with its ridges and valleys. The possibility of climbing, crawling and balancing at your own speed makes the BLOQX™ a safe option for children at different climbing levels: The creation of new climbing routes and methods with friends or individually makes for hours of thrill and climbing play. The varied grip and panel positions help to develop muscle strength and motor skills: cross-body coordination, proprioception and spatial awareness, having a positive impact on concentration skills and social-emotional skills such as consideration, which is used when children climb and meet together on the BLOQX™.



SPINNER BOWL

This wildly or mildly spinning piece with its cute, rounded design evokes squeals of joy when children rotate again and again. With its easily accessible, tilted spinning bowl it invites children of all abilities and a wide age span to play. The small footprint allows for placing 2-3 Spinner Bowls together, encouraging social play. The variety of play opportunities: sitting in, on edge of, pushing, pulling or even standing in the spinner bowl makes for a long-time attraction. The tilted bowl allows the child to adjust the spinning speed with its body movements. This trains the logical thinking: to speed up by scooping up or slow down by spreading arms and legs out. Spinner Bowls train the sense of balance, which is mandatory for concentration skills and the ability to sit still. Pushing or being pushed by others trains social-emotional skills such as turn-taking.



NET TWISTER

The Net Twister's red, vertical rope attracts children to play and climb to the top, and the fun of rotating makes them return for more again and again. The Net Twister provides play for children of different ages encouraging social play across different age groups. It's a particular favorite for older children who love challenging play as it is a perfect meeting place where they can stand, sit and chat while spinning. When climbing to the top, down and around, pushing and pulling the net twister and then jumping off, children develop their motor skills, balance, muscle strength and bone density. The cooperation and negotiation of who does what to spin the twister net trains social-emotional skills such as turn-taking, tolerance, and empathy. The playful way to important life skills.





Report of Appropriations as Voted

Oyster River

(RSA 21-J:34 and RSA 198:4-a)

For the period beginning July 1, 2022 and ending June 30, 2023

Form Due Date: **20 Days after the Annual Meeting**

SCHOOL BOARD CERTIFICATION

This is to certify that the information contained in this form, appropriations actually voted by the school district meeting, was taken from official records and is complete to the best of our knowledge and belief. Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Dr. James C. Morse, Sr.	Superintendent	
Susan Caswell	School District Clerk	
Michael Williams	School Board Member	
Denise Day	School Board Member	
Brian Cisneros	School Board Member	
Daniel Klein	School Board Member	
Yusi Turell	School Board Member	
Heather Smith	School Board Member	
Matthew Bacon	School Board Member	
	School Board Member	
	School Board Member	
	School Board Member	
	School Board Member	
	School Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090

<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Appropriations As Voted	Elementary	Middle/Jr.	High
Instruction						
1100-1199	Regular Programs	03,05	\$21,016,045	\$6,729,179	\$6,671,345	\$7,615,521
1200-1299	Special Programs	03,04,05	\$7,151,823	\$2,207,929	\$2,289,670	\$2,654,224
1300-1399	Vocational Programs	03	\$70,000	\$0	\$0	\$70,000
1400-1499	Other Programs	03,04	\$801,887	\$38,592	\$142,661	\$620,634
1500-1599	Non-Public Programs		\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs		\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$29,039,755	\$8,975,700	\$9,103,676	\$10,960,379
Support Services						
2000-2199	Student Support Services	03,04	\$4,825,086	\$1,531,919	\$1,208,512	\$2,084,655
2200-2299	Instructional Staff Services	03,05	\$1,034,269	\$417,821	\$308,852	\$307,596
Support Services Subtotal			\$5,859,355	\$1,949,740	\$1,517,364	\$2,392,251
General Administration						
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	03	\$196,837	\$59,421	\$58,127	\$79,289
General Administration Subtotal			\$196,837	\$59,421	\$58,127	\$79,289
Executive Administration						
2320 (310)	SAU Management Services		\$0	\$0	\$0	\$0
2320-2399	All Other Administration	03	\$1,509,042	\$470,541	\$466,286	\$572,215
2400-2499	School Administration Service	03,04	\$2,119,127	\$764,911	\$594,587	\$759,629
2500-2599	Business	03	\$627,511	\$189,432	\$185,307	\$252,772
2600-2699	Plant Operations and Maintenance	03,04	\$4,656,653	\$1,246,314	\$1,071,471	\$2,338,868
2700-2799	Student Transportation	03	\$2,252,002	\$660,005	\$654,703	\$937,294
2800-2999	Support Service, Central and Other	03,05	\$1,592,632	\$480,780	\$470,312	\$641,540
Executive Administration Subtotal			\$12,756,967	\$3,811,983	\$3,442,666	\$5,502,318
Non-Instructional Services						
3100	Food Service Operations		\$0	\$0	\$0	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Appropriations As Voted	Elementary	Middle/Jr.	High
Facilities Acquisition and Construction						
4100	Site Acquisition	03	\$1	\$0	\$1	\$0
4200	Site Improvement	03	\$1	\$0	\$1	\$0
4300	Architectural/Engineering	03	\$1	\$0	\$1	\$0
4400	Educational Specification Development	03	\$1	\$0	\$1	\$0
4500	Building Acquisition/Construction	03	\$1	\$0	\$1	\$0
4600	Building Improvement Services	03	\$418,852	\$126,442	\$123,689	\$168,721
4900	Other Facilities Acquisition and Construction	03	\$1	\$0	\$1	\$0
Facilities Acquisition and Construction Subtotal			\$418,858	\$126,442	\$123,695	\$168,721
Other Outlays						
5110	Debt Service - Principal	03	\$1,170,000	\$0	\$0	\$0
5120	Debt Service - Interest	03	\$1,474,370	\$0	\$0	\$0
Other Outlays Subtotal			\$2,644,370	\$0	\$0	\$0
Fund Transfers						
5220-5221	To Food Service	03,05	\$846,173	\$0	\$0	\$0
5222-5229	To Other Special Revenue	03	\$641,000	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	06	\$125,000	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$1,612,173	\$0	\$0	\$0
Total Voted Appropriations			\$52,528,315	\$14,923,286	\$14,245,528	\$19,102,958



Supplementary Information

Description	Function	Object	Elementary	Middle/Jr.	High	Total
Tuition to NH LEA's	All	561	\$0	\$0	\$70,000	\$70,000
Other Tuition	All	562-569	\$381,953	\$354,664	\$483,786	\$1,220,403
Land & Improvements	All*	710				\$0
Buildings	All*	720				\$0
Additional Equipment	All*	730	\$42,324	\$52,588	\$87,877	\$182,789
Summer School	1430		\$11,070	\$12,868	\$10,036	\$33,974

* includes all functions except 4100

Office of the Technology Director
Oyster River School District
33 Coe Drive, Durham, NH 03824

INTEROFFICE MEMORANDUM

TO: OR School Board
FROM: Joshua Olstad
DATE: March 9, 2022
RE: ERate Bid

ORCSD uses the federal ERate program to purchase Internet service, building to building connectivity, internal cabling, firewalls, switches, and wireless access points. Through this program the district receives a rebate on these purchases based on our free and reduced lunch numbers. Our RFP is posted in the ERate portal and any registered vendor in the portal can respond from around the country. The ERate program was established in 1996 to help bring the Internet into K-12 classrooms.

This year's bid covers the district's Internet connection. We had two bidders that responded to our bid through the ERate program.

Based on our current usage I feel that a 1Gbps connection will meet our needs. The costs for the connection from each vendor are below:

Vendor	Term	Monthly	One Time Costs	Total Costs for 3 Years
Consolidated	3 Years	\$773.00	\$679.00	\$28,507.00
First Light	3 Years	\$725.00	\$0.00	\$26,100.00

I recommend that the district continue using First Light as their bid is lower than Consolidated. This proposal will double the capacity of our current First Light connection while reducing the cost.

I need a motion from the board to approve the proposal from First Light for the Internet connection in the amount of \$26,100.00.

Oyster River Cooperative School District
RFP-RFQ Summary

Name of RFP/RFQ: eRate

Timeline:

- Release of RFP/RFQ to bidders: Friday, January 21, 2022
- Classified ad ran in Fosters:
- Posted on website: Required to be posted in ERate and all responses go through ERate portal
- Posted in the SAU Office:
- RFP/RFQ due dates and opening date: Friday, February 18, 2022
- Date contract awarded: Thursday, March 17, 2022
- Projected date of completion 7/15/2022

Contract awarded to: First Light

Project was awarded to First Light based on pricing and prior experience with vendor

Summary of bids:

Vendor	Bid Amount	Required	Additional	Comments
First Light	\$24,480.00	Yes	500 Mbps	3 YR Contract
Consolidated	\$27,828.00	Yes	1Gbps	3 YR Contract Ineligible Costs: \$679
First Light	\$26,100.00	Yes	1Gbps	3 YR Contract
Consolidated	\$37,800.00	Yes	2Gbps	3 YR Contract Ineligible Costs: \$1,180
First Light	\$40,332.60	Yes	2Gbps	3 YR Contract
Consolidated	\$60,228.00	Yes	5Gbps	3 YR Contract Ineligible Costs: \$1,305
First Light	\$71,100.00	Yes	5Gbps	3 YR Contract
Consolidated	\$103,860.00	Yes	10Gbps	3 YR Contract Ineligible Costs: \$1,405
First Light	\$106,200.00	Yes	10Gbps	3 YR Contract

Person completing this form:

Print name Joshua Olstad, IT Director

Signature  Date 3/9/2022

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT

FACILITIES SERVICES DEPARTMENT

33 Coe Drive

Durham, New Hampshire 03824

Telephone: 603-868-5100

Email: jrozycki@orcscd.org

To: Oyster River School Board
From: Jim Rozycki, Facilities Director
Date: March 8, 2022
RE: Bid summaries for HS Tennis courts and MOH Ventilation projects

We gathered budgetary numbers from multiple sources based on the engineered bidding plans for the new courts. This project consists of 2 parts – site work and the actual building of the 4 courts from paving up. McKenna construction provided us an estimate of \$242,000 for site work based on drawings and site familiarity on July 16, 2021. Site work consists of – demoing the pavement and curbing, reworking the drainage system, removing light poles and underground electric and installing new based on final drawing, and getting the grade up ready for paving.

Maine Tennis and Track provided an estimate range of \$275,000 to \$300,000 on June 22, 2021 to build the tennis court surface on the final site grade, fencing, and lighting. We used that highest number in our final CIP Project BUDGET to the board, uncertain of how pricing would change. The purchasing procedure policy DJ-R was followed. Given the narrow sources of this specific service, proposals were solicited from all known Tennis Court vendors in our area.

Site work –

McKenna Construction - \$242,000
Norman R Gagnon Construction - \$248,000

I recommend McKenna Construction for \$242,000 based on vendor preference and price.

Court finishing - Paving, court surfacing, fencing, and lighting –

Vermont Tennis / Recreation bid - \$200,860 + \$40,520 for lighting = \$241,380
Lineberry Tennis - \$165,000 + \$100,000 for lighting = \$265,000
Maine Tennis and Track – declined to bid
Cape and Island Tennis – declined to bid
RAD Sports – no response

I recommend Vermont Tennis for \$241,380 based on reputation and price.

Summary Total – McKenna \$242,000 + Vermont Recreation \$241,380 = \$483,380

These numbers are consistent with other local schools doing similar tennis court projects (UNH & Portsmouth schools).

**OYSTER RIVER COOPERATIVE SCHOOL DISTRICT
FACILITIES SERVICES DEPARTMENT**

33 Coe Drive

Durham, New Hampshire 03824

Telephone: 603-868-5100

Email: jrozycki@orcsd.org

3 Air Handler Unit replacements at Moharimet -

This new equipment will replace units original to the building (1988).

Given the nature of the current HVAC market challenges with long lead times, equipment costs, and labor rates, we felt that using the competitive bid process (Policy D2) was the appropriate approach. We anticipated the public bid would draw many vendors but only 2 bids were received out of the 4 who inquired and attended the pre-bid walkthrough.

ENE – \$78,950

KPMB Enterprises – \$83,630

MJA Plumbing and Heating – declined to bid

Blouin Service HVAC – declined to bid

The firms who declined to bid stated they cannot meet the August 19th install deadline and were already overwhelmed with summer projects.

I recommend ENE for \$78,950 based on vendor preference and price.

Mast Way 2022
Tenure List to School Board
Updated: March 10, 2022

Last	First	Position	fte	2nd	3rd	4th	5th	Cont.	Criteria (see below)
Ameduri	Kathleen	Special Education	1.00					X	
Baker	Catherine	Physical Education	1.00					X	
Baker	Melisa	Special Education	1.00					X	
Biggwither	Becky	Grade 1	1.00					X	
Bowden-Gerard	Maria	Grade 4	1.00					X	
Burke	Whitney	Kindergarten	1.00					X	
Buswell	Heather	Kindergarten	1.00					X	
Desrochers	Kirsten	Grade 1	1.00					X	
Drew	Heather	Grade 3	1.00					X	
Ervin	Ellen	Math Coach	.50					X	
Felber	Pamela	Music Education	1.00					X	
Handwork	Erin	Grade 1	1.00					X	
Hastings	Debra	Art	.50					X	
Kennedy	Francesca	Kindergarten	1.00					X	
Laliberte	Susan	Grade 3	1.00					X	
Leifer	Susan	Technology integrator	1.00					X	
Leone	Amy	Speech & Language	1.00					X	
McCormick	David	Kindergarten	1.00					X	
Moore	Katherine	School Nurse	1.00					X	
Moulton	Heather	Grade 2	1.00					X	
Paquette	Barbara	Grade 3	1.00					X	
Sperry	Felicia	Psychologist/SEL MH Coord	202 days					X	
Spinelli	Heather	Grade 2	1.00					X	
Stacy	Elizabeth	Grade 3	1.00					X	
Talbot	Erica	School Counselor	1.00					X	
Tomaszewski	Suzanne	Librarian	1.00					X	
Zimar	Katherine	Grade 2	1.00					X	

The new rule indicates the following:

Effective July 1, 2011 employees must have:

- a. 5 consecutive years in Oyster River
- or
- b. 3 consecutive years in Oyster River AND 5 or more consecutive years in another NH school district.

Moharimet 2022
Tenure List to School Board
Updated: March 10, 2022

Last	First	Position	fte	2nd	3rd	4th	5th	Cont	Criteria (see below)
Anderson	Rebecca	Speech/Lang Pathologist	1.00					X	
Birnam	Elizabeth	Literacy Specialist	1.00					X	
Crosby	Katherine	Special Education	1.00					X	
Cupp	Lydia	Special Education	1.00					X	
Curtin	Sarah	Technology Integrator	1.00					X	
Czepiel	Robyn	Speech/Lang Pathologist	1.00					X	
Dolcino	Carina	School Counselor	1.00					X	
Dolcino	Cristina	Grade 1	1.00					X	
Ervin	Ellen	Math Coach	.50					X	
Fitzhenry	Michelle	Grade 3	1.00					X	
Gianino	Melissa	Special Education	1.00					X	
Gordon	Ann	ESOL Teacher/Coordinator	1.00					X	
Hall	Trisha	Art Education	1.00					X	
Jones	Margaret	Grade 2	1.00					X	
Kelley	Margaret	librarian	1.00					X	
Koutelis	Sheila	School Nurse	1.00					X	
Lapierre	Marsha Lynn	Kindergarten	1.00					X	
Larson-Dennen	Sarah	Kindergarten	1.00					X	
Morley	Brittany	School Psychologist	195 days					X	
Nadeau	Terry	Grade 2	1.00					X	
Raspa	Jessica	Kindergarten	1.00					X	
Ray	Katherine	Grade 1	1.00					x	
Schmitt	Elizabeth	Grade 3	1.00					X	
Struthers	Beth	Choral Music	1.00					X	
Torr	Renee	Grade 3	1.00					X	
Van Ledtje	Matthew	Grade 4	1.00					X	
Whalen	Jessica	Physical Education	1.00					X	

The new rule indicates the following:

Effective July 1, 2011 employees must have:

- a. 5 consecutive years in Oyster River
- or
- b. 3 consecutive years in Oyster River AND 5 or more consecutive years in another NH school district.

OR Middle School 2022
Tenure List to School Board
Updated: March 16, 2022

Last	First	Position	fte	2nd	3rd	4th	5th	Cont.	Criteria (see below)
Bellows	Nicholas	Library Media Specialist	1.00					X	
Bissell	Susan	Science	1.00					X	
Bobo-Caron	Erin	Grade 5	1.00					X	
Boucher	Joseph	Art Education	1.00					x	
Cahoon	Clayton	Mathematics	1.00					X	
Cain	Todd	Health Education	1.00					X	
Carter	Alida	Physical Education	1.00					X	
Cormier	Shelby	Social Studies	1.00					X	
Cote	Rheanna	School Counselor	1.00					X	
Dawson	Catherine	Special Education	1.00					X	
Demers	Jason	Science	1.00					X	
Derick	Jonathan	Science	1.00					X	
Dinger	Nellie	Special Education	1.00					X	
DiPerri	Donna	Special Education	1.00					X	
Donovan	Kimberly	Language Arts	1.00					X	
Douglass	Cynthia	Reading Specialist	1.00					X	
Duff	Jason	Special Education	1.00					X	
Dulmage	Kyra (Jane)	Grade 5	1.00					X	
Ellsworth	Lynn	Mathematics	1.00					X	
Felch	Kimberly	Counseling Coordinator	202 days					X	
French	Candace	World Language	1.00					X	
Gehling	Ruth	Mathematics	1.00					x	
Geltz	Emily	Language Arts	1.00					x	
Grove	Nathan	Social Studies	1.00					x	
Hall	Chris	Language Arts	1.00					x	
Hewson	Emma	Physical Education	1.00					x	
Hird	Caroline	Grade 5	1.00					x	
Jackson	Susan	Special Education	1.00					x	
Kearney	Melissa	Special Education	1.00					x	
Kuhn	Sarah	Music Education	1.00					x	
Lawrence	Andrea	Science	1.00					x	
Lofgren	Alfred	Technology Education	1.00					x	
Long	Ryan	Psychologist	195 days					x	
Marshall	Kim	Art	1.00					X	
Martel	Janet	Technology Integrator	1.00					X	
Martin	Michele	Science	1.00					X	
Mathison	Susan	Social Studies	1.00					X	
McCarthy	Patricia	Special Education	1.00					X	
Miller	Lisa	Mathematics	1.00					X	
Montgomery	David	Social Studies	1.00					X	
O'Brien	Sara	Grade 5	1.00					X	
Olberg	Jarika	Chorus	1.00					X	
Pelletier	Diana	Grade 5	1.00					x	

Pennelli	Michelle	World Language	1.00					X	
Pirtle	Holly	Health Education	1.00					X	
Ramsdell	Laurenne	Language Arts	1.00					X	
Roberge	Miles	Mathematics	1.00					X	
Sadana	Sunpreet	Science	1.00					X	
Savage	Keith	Special Education	1.00					X	
Silverio	John	Stem Teacher	1.00					X	
Snow	Jennifer	Language Arts	1.00					x	
Vizzo	Michele	Language Arts	1.00					X	
Von Oeyen	Andrea	Strings Teacher	.80					X	
Widelski	Julia	Mathematics	1.00					X	
Wolfson	Valerie	Social Studies	1.00					X	
Woodbury	Juliann	Speech/Lang Pathologist	1.00					X	

The new rule indicates the following:

Effective July 1, 2011 employees must have:

- a. 5 consecutive years in Oyster River

or

- b. 3 consecutive years in Oyster River AND 5 or more consecutive years in another NH school district.

OR High School 2022
Tenure List to School Board
Updated: March 10, 2022

Last	First	Position	fte	2nd	3rd	4th	5th	Cont.	Criteria (see below)
Anderson	Gabrielle	Social Studies	1.00					X	
Ayers	Leslie	World Language	1.00					X	
Baker	Jason	School Counselor	195 days					X	
Beaton	Mary	World Languages	1.00					X	
Benkosky	Tracey	Science	1.00					X	
Best	Celeste	Science/Tech Integrator	.50/.50					X	
Blais	Corey	English	1.00					X	
Bromley	Jonathan	Biology	1.00					x	
Cangelo	Derek	Social Studies	1.00					X	
Cassamas	Kim	School Counselor	195 days					x	
Cathey	Sara	Science	1.00					X	
Chick	Daniel	Special Education	1.00					X	
Clark	Alissa	Special Education	1.00					X	
Cooke	Erica	Mathematics	1.00					X	
Devins	Sandra	Transition Coordinator	1.00					x	
Drake	Andrea	Mathematics	1.00					X	
Garman	Trevor	English	1.00					X	
Geschwendt	David	School Psychologist	195 days					X	
Gibson	Gwendolyn	World Language	1.00					X	
Golding	Anne	Special Education	1.00					X	
Hallbach	Lisa	Mathematics	1.00					X	
Harwood	Peter	Mathematics	1.00					x	
Hausmann	Thomas	World Languages	1.00					X	
Hawley	David	Social Studies	1.00					X	
Horsley	Shauna	English	1.00					X	
Hughes	Kristen	SP/LNG (Accessibility Spec.)	1.00					X	
Jensen	Jaclyn	Social Studies	1.00					x	
Johnson	Katie	Mathematics	1.00					x	
Kearney	Chris	Mathematics	1.00					x	
Kelly	Shawn	English	1.00					X	
Lacasse	Adam	Business/Computer	1.00					X	
LaForce	Marc	Music Education	1.00					X	
Machanoff	Heather	School Counselor	195 days					X	
Maynard	Donald	Exercise, Physiology & Wellness	1.00					X	
McGrath	Scott	Social Studies	1.00					X	
McGuinness	Jennifer	Special Education	1.00					X	
Milliken	Barbara	World Language	1.00					X	
Monahan	John	English	1.00					X	

Morin	John	Exercise, Physiology & Wellness	1.00					X
Ott	Esther	Special Education	1.00					X
Oxnard	Nathan	Biology/Physical Science	1.00					X
Pappas	Matthew	Social Studies	1.00					X
Peschel	Sean	ELO Coordinator	195 days					X
Quaglieri	Robert	Health/Computer Ed/PE	1.00					x
Reeves	William	Mathematics	1.00					X
Ricciardi	Nicholas	Life Skills/Culinary	1.00					X
Rosi	Maria	Art Education	1.00					X
Sekera	Kimberly	School Counselor	195 days					X
Sickler	Victoria	Exercise, Physiology & Wellness	1.00					X
Stanley	Heather	Special Education	1.00					X
Stetson	Cathi	Business/Computer Ed	1.00					X
Sullivan	Kara	English	1.00					X
Therrien	Amy	Special Education	1.00					X
Thibault	James	Physics/Physical Science	1.00					X
Trier	Margaret	English	1.00					x
Troy	Michael	Industrial Tech	1.00					X
Van Dyke	Karen	Social Studies	1.00					X
Von Oeyen	Andrea	Strings Teacher	.20					X
Wainwright	Jennifer	Chemistry	1.00					X
Weeks	Jennifer	English/Video Production	1.00					X
Whalen	Brendan	Mathematics	1.00					X
Wolph	Kimberly	School Nurse	195 days					x
Yatsevitch	Marjke	English	1.00					x
Zottoli	Brian	Social Studies	1.00					x

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- or
- b. 3 consecutive years in Oyster River AND 5 or more consecutive years in another NH school district.

Policies for
 First/Second Read/Adoption/Deletion
SB Meeting of
March 16, 2022 - Unanimous Consent

Title	Code
Policies for First Read	
Policies for Second Read/Adoption - Unanimous Consent	
Hiring of Coaches	GEA
Policies for Deletion/Replacement	
Policies in Process	
Distance Education	IMBA
Policy Development System/Policy Adoption/Policy Review and Evaluation	BGA/BGB/BGC
Discipline Polices to be reviewed	JICH, JICK, JIDD

OYSTER RIVER COOPERATIVE SCHOOL DISTRICT	Policy Code: GEA
Policy Committee: 12 10 20 & 03 11 21 School Board First Read: March 17, 2021 School Board Second Read Adoption: April 7, 2021 Policy Committee Review: February 10, 2022 School Board First Read: March 2, 2022 School Board Second Read/Adoption: March 16, 2022	Page 1 of 1

HIRING OF COACHES

Selection Process

Notices of all Oyster River Cooperative School District vacancies for athletic coach positions will be posted at the school and will be advertised as necessary, to be determined by the Superintendent.

All open positions will be advertised. The athletic director and/or principal will screen applications for appropriate qualifications, competencies, and experience. The athletic director and principal will conduct interviews. The athletic director and principal will check references. The Superintendent will make the ~~recommendation— decision~~ to hire and inform ~~to~~ the School Board. ~~for approval each year.~~

All persons approved by the ~~Board— Superintendent~~ for coaching positions will be subject to criminal background checks, consistent with Board Policies GBCD and IJOC. Persons who have been selected for coaching positions may be hired on a conditional basis, pending a successful completion of the criminal records check.

Coaches Eligibility

Persons selected for coaching positions must meet the “Coaches Eligibility” criteria established by the New Hampshire Interscholastic Athletic Association (NHIAA). Coaches must also receive ongoing and continuing education and training as required or recommended by NHIAA

Additionally, persons selected for coaching positions must be at least 21 years of age, have a valid driver’s license and have at least a high school diploma.

Compensation

Coaches will be compensated at the rate established in the district’s operating budget and/or collective bargaining agreement, if applicable.

Continuation and Dismissal

All coaching positions will be for one season only. The athletic director and principal will make re-appointment proposals for the following season. The Superintendent will review the recommendation and recommendation for re-appointment if approved, the Superintendent will be made by the Superintendent and forward will forwarded to the School Board for approval for informational purposes only.

A coach may be dismissed from his/her duties at any time for unprofessional conduct, violation of School Board policies, violation of expectations and responsibilities, and/or any unethical behavior that places students in danger or places the District in an unprofessional light.

Code of Ethical Conduct

Coaches are required to adhere to all school board policies relative to codes of conduct, behavior, and expectations. Additionally, coaches are required to adhere to all standards of sportsmanship established in School Board policies and/or by NHIAA.

Violation of any code of conduct may result in immediate termination and/or dismissal.

Cross Reference:

- GBCD – Background Investigation and Criminal Records Check
- IJOC - Volunteers

Legal References:

- RSA 189:13-a, School Employee and Volunteer Criminal History Records Check
- <http://www.nhiaa.org/PDFs/2147/coacheseligibility.pdf>

Oyster River School Board

**REQUESTS FOR COMMITTEE ASSIGNMENTS
2021 – 2022**

Draft to School Board March 16, 2022

APPROVED by School Board: TBD

# reps	PUBLIC MEETINGS	Daniel	Brian	Yusi	Michael	Denise	Matthew	Heather
3	Policy Committee	X				X		
3	Finance		X		X			

# reps	NON/MEETING NONPUBLIC	Daniel	Brian	Yusi	Michael	Denise	Matthew	Heather
3	Negotiations -	X	X					

REPRESENTATIVES TO OTHER GROUPS

# reps		Daniel	Brian	Yusi	Michael	Denise	Matthew	Heather
2	Manifest							
1	District Tech Com		X					
1	NHSBA Delegate	X						
1	Wellness							
1	Sustainability							
1	Long Range Planning					X		
2	Middle School Planning		X					
1	Sabbatical Committee							
2	Equity			X		X		

School Board Committee Assignment Descriptions

Committee	Description
Policy	Responsible for the continuous review and revision of existing and proposed policies as regulated by NHSBA. Meets Monthly from September - June
Finance	Responsible for budget preparation and justification of requests from the Administrators for summarization to be presented to the full Board during the budget season. Budget work is ongoing up until approval at the March elections.
Negotiations	Responsible for negotiating the Districts contracts: <u>GUILD</u> : Teachers, Counselors, librarians, nurses and other specialists. <u>ORAA</u> : Administrators: Principals, Assistant Principals, Special Service Director, Counseling Director, Assistant Special Service Directors, Athletic Director, Technology Director, School Nutrition Director, Transportation Director. <u>ORESPA</u> : All office personnel and custodians. <u>ORPaSS</u> : All paraeducators {including regular, special education (program and child specific), library aides, copy room aides, school nutrition workers, clerical aides and clerical/nurses' aides. <u>ORBDA</u> : All bus drivers.
Manifest	Responsible for review of the bi-weekly payroll and accounts payable expenditures. Meets at 6:30 PM every two weeks at a scheduled Board meeting. Additional meetings required if a Board meeting is longer than 2 weeks away.
District Technology	Responsible for working with the District Technology Director if needed for budget preparation and future District needs.
NHSBA Delegate	Responsible for representing ORCSD by attending the NHSBA Conference pertaining to the yearly Resolutions submitted by other SAU's.
Wellness	Responsible for attending the Wellness meetings and working with the committee on District initiatives and policy revisions.
Sustainability	Responsible for attending the Sustainability meetings and working with the committee on District initiatives and policy revisions.
Long Range Planning	Responsible for attending the LRPC meetings and working with the committee on developing the enrollment projections that are reported out to the School Board on a yearly basis.
Sabbatical	Responsible for attending meetings for reviewing staff Sabbatical proposals that are submitted yearly and determining approval. Approved Sabbaticals are presented to the School Board.
Equity	Responsible for working with the Superintendent and Committee on all issues related to the Diversity, Equity, Inclusion and Justice for the District.